

CHANCERY OFFICE						
DIOCESE OF TYLER						
PAY SCHEDULE						
CALENDAR YEAR 2017						

BI-WEEKLY SCHEDULE				MONTHLY SCHEDULE		
Pay Period	Dates Covered	Time Sheet Due	Check Date	Pay Period	Dates Covered	Check Date
1	01-01-17 to 01-08-17	01-09-17	01-13-17	1		
2	01-09-17 To 01-22-17	01-23-17	01-27-17		01-01-17 to 01-31-17	01-27-17
3	01-23-17 to 02-05-17	02-06-17	02-10-17			
4	02-06-17 to 02-19-17	02-20-17	02-24-17	2	02-01-17 to 02-28-17	02-24-17
5	02-20-17 to 03-05-17	03-06-17	03-10-17			
6	03-06-17 to 03-19-17	03-20-17	03-24-17	3	03-01-17 to 03-31-17	03-24-17
7	03-20-17 to 04-02-17	04-03-17	04-07-17			
8	04-03-17 to 04-16-17	04-13-17	04-21-17	4	04-01-17 to 04-30-17	04-21-17
9	04-17-17 to 04-30-17	05-01-17	05-05-17			
10	05-01-17 to 05-14-17	05-15-17	05-19-17	5	05-01-17 to 05-31-17	05-19-17
11	05-15-17 to 05-28-17	05-26-17	06-02-17			
12	05-29-17 to 06-11-17	06-12-17	06-16-17			
13	06-12-17 to 06-25-17	06-26-17	06-30-17	6	06-01-17 to 06-30-17	06-23-17*
14	06-26-17 to 07-09-17	07-10-17	07-14-17			
15	07-10-17 to 07-23-17	07-24-17	07-28-17	7	07-01-17 to 07-31-17	07-28-17
16	07-24-17 to 08-06-17	08-07-17	08-11-17			
17	08-07-17 to 08-20-17	08-21-17	08-25-17	8	08-01-17 to 08-31-17	08-25-17
18	08-21-17 to 09-03-17	09-01-17	09-08-17			
19	09-04-17 to 09-17-17	09-18-17	09-22-17	9	09-01-17 to 09-30-17	09-22-17
20	09-18-17 to 10-01-17	10-02-17	10-06-17			
21	10-02-17 to 10-15-17	10-16-17	10-20-17	10	10-01-17 to 10-31-17	10-20-17
22	10-16-17 to 10-29-17	10-30-17	11-03-17			
23	10-30-17 to 11-12-17	11-13-17	11-17-18	11	11-01-17 to 11-30-17	11-17-18
24	11-13-17 to 11-26-17	11-27-17	12-01-17			
25	11-27-17 to 12-10-17	12-11-17	12-15-16			
26	12-11-17 to 12-12-24-17	12-22-17	12-29-17	12	12-01-17 to 12-31-17	12-22-17*
27	12-25-17 to 01-07-18	01-08-18	01-12-18			
Bi-Weekly	Lay Exempt, Non-exempt, Substitutes			Monthly	Priests, Religious, Contract Employees (ex. Teachers, Principals, Asst. Principals)	

* Monthly Payroll processed one week before bi-weekly because there are six weeks between pay periods.